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**MINUTES**

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**CITY OF PACIFIC GROVE  
ARCHITECTURAL REVIEW BOARD  
SITE REVIEW**

12:00 p.m., Tuesday, February 11, 2014

1. Call to Order

**12:00PM**

2. Roll Call

Architectural Review Board Members: Jim McCord (Chair), Rick Steres (Vice Chair), Jennifer Groben (Secretary), Jeff Becom, Sarah Boyle, Lydia Collins and one (1) vacant seat

**Jim McCord**

**Rick Steres**

**Jennifer Groben**

**Jeff Becom**

**Lydia Collins**

**Sarah Boyle**

**1 Vacant Seat**

3. New Business

1317 Shafter

117 16<sup>th</sup> Street

4. Adjourn

**12:20Pm**



NOTICE OF MEETING  
CITY OF PACIFIC GROVE  
ARCHITECTURAL REVIEW BOARD  
**REGULAR MEETING AGENDA**

6:00 p.m., Tuesday, February 11, 2014  
Council Chambers – City Hall – 300 Forest Avenue, Pacific Grove, CA

1. Call to Order  
**6:03PM**

2. Roll Call

Architectural Review Board Members: Jim McCord (Chair), Rick Steres (Vice Chair), Jennifer Groben (Secretary), Jeff Becom, Sarah Boyle, Lydia Collins and one (1) vacant seat

**Jim McCord**

**Rick Steres**

**Jennifer Groben**

**Jeff Becom**

**Lydia Collins**

**Sarah Boyle**

**1 Vacant Seat**

3. Approval of Minutes

- a) November 12, 2013, November 26, 2013 and January 28, 2014

Correction made by Collis: Boyle was present for regular January 28, 2014 meeting.

**Motion: Becom – approve**

**Action: Steres- second**

**Approved 6-0-0-1**

4. Public Comments

**None**

5. Written Communications

**None**

6. New Business

- a. Approval of Rules and Procedures

- b. Architectural Permit (AP) No. 14-015:

Project Description: To build a new 2,400 square foot single family residence on a vacant lot for the property located at 1317 Shafter

Recommended Action: Approve

**Motion: Steres - approve as submitted with exception, owner/applicant**

works closely with City Arborist to resolve tree issues, reduce kitchen size to accommodate trees and bathroom Consider changing the wood on garage door

**Action: Becom - second**

**Approved 5-1, 0-1, McCord opposed**

**Guidelines 1, 2, 22, 23, 24**

c. Architectural Permit (AP) No. 14-002

Project Description: A one-story addition of approximately 75 square feet to an existing 2,032 square foot two-story single-family residence and an addition of a 10 square foot landing to a new roof deck increasing the height from 24 feet to 28.8 feet for the property located at 117 16th Street

Recommended Action: Approve

**Becom – Recused**

**Steres – Questioned set back, all three sides of railings be solid**

**Becom – Applicant, solid railings are heavy**

**Steres – Extension of dining area, exception – guard rails solid**

**Motion: Steres - Approve with solid guard rails**

**Action: Boyle – second with solid guard rails**

**Approved 6-0-0-1**

**Guidelines 7,21,31**

7. Reports of ARB Members

**Discussion of Architectural Design Guidelines**

8. Reports of Council Liaison

**Mayor Kampe**

9. Reports of Staff

**None**

10. Adjournment

**7:32PM**